

Dear Sirs,

On behalf of ORLEN GROUP, we would like to invite your company to submit an offer in methanol sourcing process to ORLEN Group – ORLEN LIETUVA (OLT), ORLEN POŁUDNIE (OPD) in the period September – December 2026

**THE MAIN PROCESS ASSUMPTIONS:**

**1. COMPANY**

ORLEN LIETUVA VAT no. LT664517219

ORLEN POŁUDNIE VAT no. PL6280000977

**2. DELIVERY PERIOD:**

- 01.09.2026 – 31.12.2026

**3. VOLUME:**

September estimated methanol demands in ORLEN GROUP: up to 1302 tons

Quarter 4 estimated methanol demands in ORLEN GROUP: up to 4266 tons

TOTAL estimated methanol demands in ORLEN GROUP: up to 5568 tons

**4. SPECIFICATIONS:**

Methanol in compliance with quality specifications – Attachment no. 3R. The product must be certificated and sustainable.

**5. OFFER VALIDITY: 15<sup>th</sup> September 2026**

During the offer validity period, the offer is irrevocable, Bidder is not allowed to withdraw the offer and/or modify the offer to the detriment of Buyer. Modification to the detriment of Buyer is in particular reduction in volume and/or increase in price.

**6. DELIVERIES PLACES:**

ORLEN LIETUVA (Lithuania),

ORLEN POŁUDNIE (Poland).

**7. TRANSPORT:** main mean of transport: railway ; backup: trucks

**9. DELIVERY BASIS:** DDP will be consider (INCOTERMS 2020) POLAND / LITHUANIA

**9. PRICE FORMULA**

PRICE DDP = Quarterly quotation Methanol FOB Rotterdam (ICIS-LOR) + DISCOUNT% [FCA]  
+ transport costs

**10. CURRENCY**

- EUR (€)

**11. SOURCING PROCESS STAGES**

Bidders are requested to submit bids only via Connect Purchasing Platform. The offer must consist of a formal and commercial part.

The formal offer should include the documents and statements required in the formal part on Connect platform.

Please confirm all the formal criteria related to the Business Unit (OLT, OUP) in offers submission. The formal criteria without unit indication apply to the all business units in ORLEN GROUP.

Please also note, failure to formal criteria confirmation may results in the offer rejection. The requirements described in formal criteria are essential for evaluating and qualifying suppliers to further trade negotiations. Please be informed that ORLEN Group will invite for negotiation only those suppliers meeting formal requirement (0/1).

The commercial offer must contain all the elements required in the commercial part on Connect platform.

The subject of the bid evaluation is the **DDP price**, which consists of quotations, premium, transport cost, cost of money over time resulting from the payment term. Please note that the payment term affects the value of your bid.

**Offer submission deadline: 10.08.2026 10:00 am CEST**

In case of any questions during the preparation of offers, please contact us via the Connect Purchasing Platform - the Questions/Answers functionality. Responses will be sent as soon as possible, subject to the following reservation. ORLEN Group reserves the right not to answer the questions if the question is asked less than 24 hours after the closing date for submission of offers specified in the Request for Quotation.

Please direct any questions regarding registration or functionality of the CONNECT Purchasing Platform in accordance with the information at the bottom of the page <https://connect.orlen.pl/> , phone number to the website's Help Desk administrator +48 22 576 87 95.

Any questions regarding the subject of the inquiry as well as the details of the purchasing procedure should be directed to:

**Przemysław Strak:** [Przemyslaw.Strak@orlen.pl](mailto:Przemyslaw.Strak@orlen.pl)

We invite you to submit the offer.

Kind regards,  
Purchasing Team

*ORLEN reserves the right to reject an incomplete offer, or if, at the stage of offer evaluation, it finds after data verification that the data provided by the Bidder are untrue and this may influence the outcome of the procurement procedure. ORLEN reserves the right to select at its sole discretion the company/companies with whom ORLEN will conclude the agreement and reserves the right to conclude the agreement with more than one Supplier, selected through negotiations. The scope of the agreement can cover a part or a total scope of the presented quotation. Moreover ORLEN reserves the right to cancel this invitation for tenders and withdraw from negotiations without giving any reason. Bidders are not eligible for any claims against the Inviting Party in this connection. This letter is an invitation for negotiations in the understanding of Art. 72 of the Polish Civil Code, and thus does not apply provisions regarding offer in the understanding of Art. 66 of the Polish Civil Code. The offer is valid for the period agreed upon the parties and cannot be withdrawn by the Bidder before the end of this period or changed to the detriment of the Buyer. ORLEN stipulates that confirmation of the agreed terms of the contract may be made only by persons with appropriate powers of attorney.*